

Conewago Municipal Authority

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Chairman Greg Hill • Vice-Chair John Rochat • Secretary-Treasurer Joel Buckley
Asst. Secretary Ralph Luttrell • Asst. Treasurer Norm Miller

CONEWAGO MUNICIPAL AUTHORITY MINUTES

December 7, 2010

The Conewago Municipal Authority held their regular monthly meeting on Tuesday, December 7, 2010 in the Conewago Township Building. Those present were:

Joel Buckley Norman Miller
Greg Hill Dolores Kuntz Matt Cichy

The meeting was called to order at 7:09 P. M. by Chairman Hill with the Pledge of Allegiance.

MINUTES OF May 4, 2010: It was noted that Solicitor was spelled wrong. A motion by Buckley second by Hill to approve the minutes of May 4, 2010 after spelling was corrected. Motion carried.

WELCOME/PUBLIC COMMENTS: No public comments.

LUTTRELL RESIGNATION: It was noted that Ralph Luttrell had verbally told Dolores months ago of his intention to resign from the CMA board. The CMA By-Laws require resignations to be in writing. No written document was received as of today.

TREASURER'S REPORT: The Treasurer's report as of December 7, 2010 has been reviewed showing that both the Savings and Checking Accounts agree with the bank balance. Balance in checking account is \$39,677.91 and balance in savings account is \$64,062.52. The check register for the year 2010 was submitted. A motion by Buckley second by Hill to approve the Treasurer's Report subject to audit. Motion carried.

2011 BUDGET: The 2011 budget was reviewed. Action on this will be later in the meeting.

ENGINEER: Monthly Rate vs. Annual Retainer. Matt Cichy, (HRG) noted fees for 2011. \$1.00 yearly retainer plus \$150.00 per meeting. Additional tasks or studies will be billed the normal costs charged for that item. Will act on this at our January 2011 meeting.

AUDITORS: Combined audit with Conewago Township. In 2009 we had a 2 year contract with Farin, Garcia, & Garman to audit our records for 2009 & 2010 for a fee of \$2,800.00 per year. During the 2010 year they have changed their name to Garcia, Garman, McCarthy & Shea. In November 2010 we received a new contract for the years 2010 & 2011 at the same rate of \$2,800.00 per year. It was suggested to do a combined audit with Conewago Township's audit. A motion by Miller 2nd by Buckley to recommend to the BOS that the audits be combined. Motion carried.

A motion by Miller the CMA Board requests a review of the consequences if it is to the best interest of the BOS and CMA to see if the BOS could encumber the authority and assume all responsibilities until reactivation would be required as determine by the BOS. (we want to see the legalities of putting the CMA Board to sleep until further needed or the Township to assume the Phase II project) Motion died for lack of 2nd.

After much discussion about the Auditor we need to do the following:

1. See if the BOS will consider combining the audits and getting a proposal to request this from the auditor.
2. Reduce the cost of the CMA audit.
3. To possibly rebid the CMA audit.
4. Evaluate the steps to combine or transfer the responsibility of the CMA Board to the BOS.

These items were discussed but no action taken at this time.

Back to the **2011 BUDGET**

A motion by Miller second Buckley to adopt the 2011 Budget as presented. Motion carried.

MEETING DATES for 2011 will be advertised. Namely:

Jan. 4, Feb. 1, Mar. 1, Apr. 5, May 3, Jun. 7, July 5, Aug. 2, Sept. 6, Oct. 4, Nov. 1 and Dec. 6.

TMDL - Matt Cichy informed us that Total Maximum Daily Load (TMDL) flowing into the Chesapeake Bay needs to be cleaned up. If this TMDL gets passed as EPA adopted and treatment plants have to upgrade, they need to perform capital improvements and potential of an increase in sewage rates. (higher taxes, higher rates etc) Something to think about, however at this time nothing needs to be done.

A motion by Miller 2nd by Buckley to adjourn at 8:20 P. M. Motion carried.

Submitted by Dolores Kuntz, Recording Secretary